



**PARKS and RECREATION COMMISSION**  
**MEETING MINUTES**

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| <b>MEETING DATE: Wednesday, February 1, 2012</b> |  | <b>MEETING LOCATION: Armory</b> |  |
| <b>CALL TO ORDER:</b>                            | By: Chairperson Patricia Fairchild   | Time: 6:00 P.M.                 |  |
| <b>ROLL CALL:</b>                                | Members Present: Vice Chairman Fran Ducotey, Secretary Jim Pescatore (until 6:45), Commissioners Dan Lovallo and Gerry Carbone<br>Superintendent Brett Simmons, Recreation Director Donna Winn   |                                 |  |
| <b>PREVIOUS MINUTES APPROVAL:</b>                | Minutes of Regular Meeting January 4, 2012<br><br>Motion to Approve by: Jim Pescatore<br>Second by: Dan Lovallo<br>Unanimous approval  |                                 |  |
|  | Minutes of Special Meeting with Coe Committee: January 12, 2012<br><br>Motion to approve: Fran Ducotey<br>Seconded by: Dan Lovallo<br>Unanimous approval<br><br>Minutes of Special Meeting with Fuessenich Park Committee: January 12, 2012<br><br>Motion to approve: Jim Pescatore<br>Seconded by: Fran Ducotey<br>Unanimous approval |                                 |  |
| <b>CORRESPONDENCE:</b>                           | Connecticut Tree Protective Association<br>Jerry Carillo<br>Joan Robichaud   |                                 |  |
| <b>CITIZEN'S COMMENTS:</b>                       | Name, Address, Comments:<br>None   |                                 |  |

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| <p><b>COMMITTEE UPDATES:</b></p> <ul style="list-style-type: none"> <li>- <b>Facility Use (Facility Requests)</b></li> </ul> | <p>Motion to approve Titan’s request for Armory on April 28<sup>th</sup> with fees of \$250 by Jim Pescatore with a second by Dan Lovallo. Commissioners Ducotey, Lovallo, and Pescatore voted in favor and Commissioner Carbone opposed.</p> <p>Motion to approve request for Coe Memorial Park by Mayor’s Committee on Youth for April 17 by Dan Lovallo with a second by Fran Ducotey and unanimous approval.</p> <p>Motion to approve ASA Umpire’s request to hold meetings at the Armory by Dan Lovallo with a second by Gerry Carbone and unanimous approval.</p> <p>Motion to approve request for Coe Memorial Park by Kim Barbieri for Earth Day activities on April 21<sup>st</sup> by Jim Pescatore with a second by Fran Ducotey and unanimous approval.</p> <p>Motion to table the request by the Titans for Fuessenich Park on July 14 for wrestling program in order to get a cost breakdown and schematic plans by Jim Pescatore with a second by Dan Lovallo and unanimous approval.</p> |
| <ul style="list-style-type: none"> <li>- <b>Programs</b></li> </ul>  | <p>Donna Winn reported: Work is being done on Spring/Summer Brochure; she is starting to look into bands for Summer Concert Series; Winter Carnival postponed to February 11; planning for Easter; golf lessons have changed locations; wants to talk about Teen Center with subcommittee</p> <p>The subcommittee will meet soon to discuss future plans.</p> <p>Donna Winn reported that International Skating ahs offered to host two Torrington Days at their facility.</p> <p>The new scheduling meeting for Fuessenich Park will take place on February 23<sup>rd</sup>.</p>  |
| <ul style="list-style-type: none"> <li>- <b>Capital / Budget</b></li> </ul>  | <p>Brett distributed copies of Parks, Recreation and Coe budgets that he had previously emailed to commissioners for perusal. He explained the new format and went over each budget with commissioners having the opportunity to ask questions.</p> <p>On a motion by Gerry Carbone with a second by Fran Ducotey, the commission voted unanimously to accept and send to City Council, the Parks Budget and the Recreation Budget.</p> <p>On a motion by Fran Ducotey with a second by Dan Lovallo, the commission voted unanimously to accept and send to City Council the Coe Memorial Park budget.</p>   |
| <ul style="list-style-type: none"> <li>- <b>Facility Operations (Updates)</b></li> </ul>                                     | <p>Brett provided a detailed handout of on-going work, projects recently completed, current projects, upcoming events, upcoming projects, and updates in general.</p>  |
| <ul style="list-style-type: none"> <li>- <b>Coe Memorial Park (Updates)</b></li> </ul>                                       | <p>Brett provided commissioners with the meeting packet that was distributed to members of the Coe Memorial Park Committee. As Brett also emails this packet to commissioners, he will no longer include this in our future meeting packets to save on paper.</p>  |

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| <p>- <b>Coe Memorial Park (Meeting Motions)</b></p> | <p>On a motion by Dan Lovallo with a second by Fran Ducotey, the commission voted unanimously to accept the responses to the Coe Committee's motions as presented by the commission's subcommittee.</p> |
| <p><b>OLD BUSINESS:</b></p>                         | <p>None</p>   |
| <p><b>NEW BUSINESS:</b></p>                         | <p>None</p>   |
| <p><b>OTHER BUSINESS:</b></p>                       | <p>Brett reminded commissioners that the public hearing on the alcohol ordinance was taking place next week.</p>  |
| <p><b>ADJOURNMENT:</b></p>                          | <p>Motion By: Dan Lovallo<br/><br/>Second By: Fran Ducotey<br/><br/>Time: 7:25 P.M.</p>   |
| <p><b>MINUTES SUBMITTED BY:</b></p>                 | <p>Patricia Fairchild</p>   |